

CONSTITUTION

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ARTICLE 1 MEMBERSHIP

Section 1. ACTIVE

A person shall be admitted to active membership upon submission of an application form to the Membership Secretary with the payment of the current fiscal year dues.

Section 2. HONORARY

a) Active members, or persons who have been Active members, may be elected Honorary Members at the Annual Meeting.

b) Nominations for Honorary Membership shall be presented at the Annual Meeting by the Honorary Membership Committee, with the approval of the Executive Committee.

c) Nominations for Honorary Membership shall not be made from the floor.

Section 3. EMERITUS

a) After retirement, an Active member may be transferred to Emeritus Membership upon application to the Membership Secretary .

b) The Active member shall have maintained membership for at least twenty years in the Association or shall, in the judgment of the Executive Committee, have performed equivalent service to the Association.

c) The Membership Secretary shall notify the member of transferral to Emeritus Membership and shall also notify the Editor of the NEWSLETTER, Membership Curator, and the Editor of the Report of such transferral.

Section 4. INDUSTRIAL ASSOCIATES

a) Commercial firms that are interested in the objectives of this Association and are prepared to support it financially may be accepted as Industrial Associates by action of the Executive Committee.

b) Industrial Associates may specify, if they so desire, that a portion of their financial contribution be used to cover the expenses of attendance of selected participants at the Summer Conference.

Section 5. COMPLIMENTARY

Complimentary Membership shall be in one of the following categories :

A. Complimentary Membership for one fiscal year shall be granted as an Award to any non-member who is a speaker at any Divisional meeting or Summer Conference.

B. a) Complimentary Sponsored Membership for one fiscal year is granted by the Executive Committee, as a trial membership, to any individual who is interested in the objectives of this Association.

b) Students preparing to be Chemistry teachers, practice teachers and college teaching assistants are to be especially recognized, solicited and sponsored .

c) Any active member may sponsor one person per year for such membership.

d) Sponsored membership may be granted only once to an individual.

C. Complimentary Membership is granted by the Executive Committee to other professional groups and organizations as a means of communication.

This (C) category of membership has no time limits but a periodic review of this type shall be made by the Membership Secretary and the Executive Committee.

ARTICLE II BENEFITS AND PRIVILEGES

Section 1. Active members are entitled:

- a) to attend all meetings and activities of the Association,
- b) to vote in all elections,
- c) to be elected or appointed to any office, positions and committees in the Association,
- d) to serve on the Executive Committee,
- e) and to receive all publications of the Association.

Section 2. Honorary members are eligible :

- a) to attend all meetings and activities of the Association,
- b) to vote in all elections,
- c) to be elected or appointed to any non-Officer positions and committees in the Association,
- d) to serve on the Executive Committee,
- e) and to receive all publications of the Association.

Honorary members are members for life.

Section 3. Emeritus members are eligible :

- a) to attend all meetings and activities of the Association,
- b) to vote in all elections,
- c) to be elected or appointed to any non-Officer positions and committees in the Association,
- d) to serve on the Executive Committee,
- e) and to receive all publications of the Association.

Section 4. Industrial Associates are eligible :

- a) to attend all meetings and activities of the Association.
- b) and to receive all publications of the Association

Section 5. Complimentary members are eligible :

- a) to attend all meetings and activities of the Association .
- b) and to receive all publications of the Association.

Section 1. Active

After a review of the audited Treasurer's report and the report of the Budget Committee, the Executive Committee at their Summer Conference meeting, shall annually set the fiscal year dues for Active and Industrial Associate memberships.

Section 2. Honorary

- a) Honorary members shall be exempt from the payment of dues.
- b) These members may financially support the activities of the Association by the payment of dues to maintain an Active status.

Section 3. Emeritus

- a) To defray the cost of printing and mailing the publications of the Association, Emeritus members shall be assessed dues equal to 50% of the dues for an Active member.
- b) Emeritus members prior to 3/99 are grandfathered and exempt from the payment of dues.

Section 4. Industrial Associate dues shall be set by the Executive Committee annually.

Section 5. Complimentary

- a) Complimentary members are exempt from the payment of dues.
- b) After one year, Complimentary members listed in Article I Section 5 A and 5 B will be notified of dues payable.

Section 6. Dues Statement

Statements of dues payable with reference to the expiration date 6/30/-- printed on the address label shall be sent to each member in September, following the start of the fiscal year. Reminders will follow as needed.

Section 7. Nonpayment

- a) Members, whose dues are not paid by January 1st, shall be suspended from Membership.
- b) Suspended members shall no longer receive copies of the publications of the Association.
- c) Suspended members shall be dropped from membership at the close of the fiscal year, if the dues are in arrears.
- d) These members shall be suitably notified by the Membership Secretary.

Section 8. Reinstatement

Members who have been suspended or dropped from Membership for nonpayment of dues may be reinstated at any time during a fiscal year by the payment of the current fiscal year dues.

Section 1. President

A. The President shall:

- a) preside at all business meetings, both of the Association and of the Executive Committee,
- b) have general oversight over the interests and activities of the Association,
- c) approve and sign a voucher for all bills prior to payment by the Treasurer,
- d) be a member ex-officio of all committees,
- e) and perform any other duties usually incident to the office.

B. The President shall make annual appointments :

- a) of the chair and any other members of the Industrial Associates Committee,
- b) one member to the Necrology Committee,
- c) one member to the Timm Award Selection Committee,
- d) a Registrar of Continuing Education Unit (CEU) and Professional Development Points (PDP),
- e) and, with the approval of the Executive Committee,
 - i. a Membership Curator,
 - ii. a Curator of Archives
 - iii. and an Auditor.

C. The Summer Conferences held during each President's term of office shall be planned and presided over by that President.

Section 2. President-Elect

A. The President-Elect shall act in the absence of the President and shall succeed to the presidency automatically whenever that office becomes vacant.

B. The President-Elect shall act as coordinator of the activities of the Division Chairs in planning the programs of the regular meetings.

C. The President-Elect shall be a member of the Honorary Membership Committee and the Budget Committee, and shall be the Chair of the Timm Award Committee.

D. The President-Elect shall be responsible for planning the Summer Conference to be held in the first year of that person's presidency.

Section 3. Recording Secretary

A. The Recording Secretary

- a) shall keep a permanent record of all business transacted by the Association,
- b) shall attend to all official correspondence,
- c) and shall perform such other duties as are usually incident to the office.

B. The Recording Secretary

- a) shall act as secretary of the Executive Committee
- b) and shall keep minutes of its meetings, separate from those of meetings of the Association.

Section 3. Recording Secretary (cont.)

- C. The Recording Secretary shall maintain and annually send to the Executive Committee a listing by committee of all elected and appointed members to these committees. The list should include addresses and term expiration dates.
- D. The Recording Secretary shall be considered to be clerk of the corporation, in accordance with Massachusetts law, Chapter 156B, Section 48.
- E. If the Recording Secretary is not a resident of Massachusetts, the Executive Committee shall appoint a member of the Association (where possible, a member of the Committee) residing in Massachusetts as Resident Agent, under Chapter 156B, Section 49 of the General Laws of Massachusetts; the Resident Agent shall be the attorney of the Association upon whom legal papers affecting the Association may be served.

Section 4. Membership Secretary

- A. With the approval of the Executive Committee, the Membership Secretary may employ such clerical assistance as is needed to attend to the records and correspondence of the office. The cost of such assistance shall be borne by the Association.
- B. The Membership Secretary shall maintain at all times accurate mailing lists and provide mailing labels for the distribution of all publications of NEACT, in accordance with the Bylaws. These mailing lists shall include the membership classified in Bylaw Article I .
- C. The Membership Secretary shall regularly inform the Membership Curator and the Editor of the Report of changes in membership and also of changes in address.
- D. The Membership Secretary shall be responsible for billing members for dues, for receiving dues, and for turning over to the Treasurer sums collected for dues.
- E. a) A Membership Directory may be issued under the direction of the Executive Committee at such intervals as the Committee judges appropriate.
b) it shall be the responsibility of the Membership Secretary in collaboration with the Membership Curator to prepare the Membership Directory.
c) The Membership Directory shall be distributed to all members, but it shall not be made available to other persons or organizations, except by vote of the Executive Committee.

Section 5. Treasurer

- A. The Treasurer shall receive all monies due to the Association, except income to the Endowment Fund, to the Timm Award Fund, and to the Summer Conference Committee.
- B. The Treasurer shall pay all bills of the Association upon approval by the President, shall check all bills against the allocation made by the Executive Committee and shall be prepared to furnish the Executive Committee, or the President, upon request, the total expenditure against each allocation.
- C. The Treasurer shall keep accurate accounts and shall submit them to the Auditor on or before July 20th following the close of the fiscal year. The audited account of the Treasurer shall be submitted to the Executive Committee at the Summer Conference and presented to the membership for approval. It shall be published annually in the NEWSLETTER.

ARTICLE IV DUTIES OF OFFICERS

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Section 5. Treasurer (cont.)

D. The Treasurer shall be Chair of the Budget Committee and shall submit a budget proposal to the Executive meeting for approval at the August meeting.

E. The Treasurer shall secure bonding for all Treasurers: Association Treasurer, Treasurer of the Endowment and Timm Fund, and the Treasurer of the Summer Conference Committee during their terms of office for an amount to be determined by the Executive Committee.

F. The Treasurer shall file a yearly Incorporation renewal form with the Secretary of State of the Commonwealth of Massachusetts.

G. When necessary, the Treasurer shall file the appropriate form with the Federal IRS to ascertain and maintain the Federal and State tax exempt nonprofit status.

ARTICLE V DUTIES OF THE DIVISION CHAIRS

Section 1. Each Division Chair shall be responsible for the arrangement of at least one meeting in that Division each year as approved by the Executive Committee.

Section 2. The Division Chairs shall be responsible for keeping teachers of Chemistry within their Divisions informed of the activities and services of the Association. The Executive Committee may set up such procedures as seem desirable to assist the Division Chairs in these matters.

Section 3. The Division Chairs shall be members of the Budget Committee and the Membership Recruitment Committee.

Section 4. Each Division Chair shall send names and addresses of all speakers at meetings in that Division, who are not already NEACT members, to the Membership Secretary who will grant each of these speakers a fiscal year complimentary membership in the Association.

Section 5. Within thirty (30) days of a Division Meeting, the Chair will send a report of the meeting to the Editor of the Report. This report will include names, addresses and affiliation of the speakers and a short summary of their presentation. This report may also be sent to the Editor of the NEWSLETTER.

ARTICLE VI DUTIES FOR APPOINTED POSITIONS

Section 1. Auditor

A. The Auditor shall audit the accounts of the Treasurer of the Association, those of the Treasurer of the Endowment Fund and the Timm Award Fund, and those of the Treasurer of the Summer Conference Committee.

B. The Auditor shall establish the bookkeeping and accounting system used by the Treasurers of the Association, the Endowment Fund, the Timm Award Fund, the Summer Conference Committee and any other committee to which may be allocated a special fund.

Section 2. Curator

A. Membership Curator

- a) With the approval of the Executive Committee, the Membership Curator may employ such clerical assistance as is needed to attend to the records and correspondence of the office. The cost of such assistance shall be borne by the Association.
- b) The Membership Curator shall maintain a permanent membership file and annually update the appropriate files with personal information about the member such as : contributions to NEACT, change of address, a Necrology report, and class of membership.
- c) When requested, the Membership Curator shall cooperate and provide membership information to the Necrology and Honorary Membership committees
- d) The Membership Curator shall collaborate with the Membership Secretary to prepare a Membership Directory.
- e) The Membership Curator shall be a member of the Honorary Membership Committee.

B. Curator of Archives

- a) The Curator of Archives shall be responsible for the storage and maintenance of a complete file of the REPORTS, the NEWSLETTER, NEACT Journal and any other publications which the Association may issue.
- b) The Curator of Archives shall be charged with the care of all books, records, reports, exhibits and materials concerning the history of NEACT.
- c) The Curator of Archives shall receive surplus copies of publications.

Section 3. Editor of the REPORT

- A. The Editor of the REPORT shall be appointed for a term of one year, which shall begin on July 1st.
- B. The duties of the Editor of the REPORT shall be:
 - a) to attend as many of the meetings of the Association as possible in order to maintain first-hand contact with its activities;
 - b) to prepare an annual report for the fiscal year of business meetings, technical meetings, summer conferences, and any other activities of the Association;
 - c) to collaborate with the editors of the NEWSLETTER and the JOURNAL in publishing the annual report and any other materials determined by the Executive Committee.
- C. The annual report shall be published each fall in the NEACT JOURNAL, when possible, or in the NEACT NEWSLETTER.
- D. The Editor of the REPORT shall serve on the Editorial Board of the NEACT JOURNAL and as a member of the Executive Committee.

Section 4. Editor of the NEWSLETTER

- A. The Editor of the NEWSLETTER shall be appointed for a term of one year which shall begin on July 1st.
- B. The duties of the Editor of the NEWSLETTER shall be to make suitable arrangements for the distribution and publication of:
- a) the Division Meeting announcements,
 - b) various Committee reports,
 - c) news of the Association and of its members,
 - d) and of such other material as may foster the objectives of the Association;
 - e) attend all meetings of the Association;
 - f) collaborate with the Editor of the REPORT in the publication of official business.
- C. The Editor of the NEWSLETTER shall serve as a member of the Executive Committee.

Section 5. Editor of the NEACT JOURNAL

- A. The Editor of the NEACT JOURNAL shall be appointed for a term of one year which shall begin on July 1st.
- B. The duties of the Editor shall be to:
- a) solicit manuscripts from speakers at the regular meeting and at the Summer Conference for publication in the NEACT JOURNAL;
 - b) arrange for articles, layout, and publication of the JOURNAL;
 - c) cooperate with the Membership Secretary to arrange for distribution mailing labels and to ascertain the number of copies to be published.
- C. The Editor of the JOURNAL shall select at least three members for the Editorial Board of the JOURNAL and submit their names to the Executive Committee to be considered for approval prior to the Annual Meeting each May.
- D. The Editor of the JOURNAL shall serve as Chair of the Editorial Board and shall be responsible for calling meetings and submitting an annual report to the Executive Committee and to the Annual Meeting.
- E. The Editor of the JOURNAL shall serve as a member of the Executive Committee

Section 6. Publicity Agent

- A. The Publicity Agent shall be appointed for a term of one year which shall begin on July 1st.
- B. The Publicity Agent shall work with the Division Chairs; Summer Conference and Timm Award Selection Committees and shall be responsible for publicizing the activities of the Association through releases to the publications of other professional organizations, newspapers and other suitable media.
- C. The Publicity Agent shall be a member of the Membership Recruitment Committee, and a member of the Executive Committee.

Section 7. Industrial Associate Chair

- A. The Industrial Associate Chair shall head the Industrial Associate Committee and shall be responsible for the work of the Committee.
- B. The President shall annually appoint the Chair and other members. They shall be eligible for reappointment without limitation.

Section 8. Registrar of (CEU) and (PDP)

- A. The Registrar of Continuing Education Unit (CEU) and Professional Development Points (PDP) will act as the granting agent for NEACT for Continuing Education Units (CEU) as authorized by the State Department of Education of the State of Connecticut and Professional Development Points (PDP) as authorized by the State Department of Education of the State of Massachusetts.
- B. The Registrar shall abide by the rules and regulations set forth by the Connecticut State Department of Education and the Massachusetts State Department of Education as to the hour requirement per Continuing Education Unit (CEU) and Professional Development Point (PDP).
- C. The Registrar shall send appropriate and timely notification to the Connecticut and Massachusetts State Departments of Education and the recipients of the Continuing Education Unit (CEU) or Professional Development Point (PDP).
- D. The Registrar shall act as the Chair of the Standing Committee of Continuing Education Unit (CEU) and Professional Development Point (PDP).

ARTICLE VII COMMITTEES

In addition to committees established by the Constitution (Article VIII), the following shall act as committees of the Association:

Section 1. Summer Conference Committee

A committee, to be known as the SummerConference Committee, shall be an *ad hoc* committee of the Association.

Section 2. Necrology Committee,

- A. A committee, to be known as the Necrology Committee, shall be a standing committee of the Association.
- B. The committee shall consist of three members, one of whom shall be appointed annually by the President, not later than October 1st, for a term of three years.
- C. The President shall designate which member of the Committee shall act as Chair.

Section 3. Honorary Membership Committee,

- A. A committee, to be known as the Honorary Membership Committee, shall be a standing committee of the Association.
- B. This committee shall consist of the Immediate Past President, the President-Elect and the Membership Curator. The Immediate Past President shall be Chair of the Honorary Membership Committee.

Section 4. Industrial Associate Committee

The Industrial Associate Committee shall be a standing committee of the Association. It shall consist of the Chair and appointed members

Section 5. Editorial Board of the NEACT JOURNAL

- A. The Editorial Board of the NEACT JOURNAL shall be a standing committee of the Association.
- B. This Board shall consist of the Editor of the JOURNAL, as Chair, the editor of the REPORT, and three or more other members selected annually by the Chair with the approval of the Executive Committee.
- C. They shall be eligible for reappointment without limitation.

Section 6 . (CEU) and (PDP) Committee

- A. The Continuing Education Unit (CEU) and Professional Development Point (PDP) Committee shall be a standing committee of the Association.
- B. The Registrar, appointed by the President, shall act as the Chair of the Committee.
- C. The Registrar with the President's approval may appoint the committee.

Section 7. Committee on Constitution and Bylaws

- A. The Committee on Constitution and Bylaws shall be an *ad hoc* committee of the Association.
- B. The President shall designate the member to serve as Chair of this committee.

Section 8. SPECIAL COMMITTEES

In addition to the above committees, special committees may be appointed by the President to consider such matters as may be deemed advisable by the Executive Committee.

Section 1. Executive Committee

A. The Executive Committee shall have general oversight of the policies of the Association; and its actions, subject to the provisions of the Constitution and Bylaws, shall be binding upon the Association.

B. The Executive Committee shall annually, on or before the date of the Annual Meeting or when necessary at the Recessed Annual meeting,

- a) appoint the Editor of the REPORT, the Editor of the NEACT JOURNAL, the Editor of the NEWSLETTER, and the Publicity Agent;
- b) and vote on the approval of members of the Editorial Board of the NEACT JOURNAL, selected by the Editor of the JOURNAL,
- c) and on the approval of the President's appointments for Auditor, Membership Curator, and the Curator of Archives.

B. All of these appointments shall be for the next fiscal year. These appointed members shall not vote on their own reappointment.

C. The Executive Committee shall have the responsibility of presenting, at the Annual Meeting, the name of at least one nominee for membership on the Committee on Nominations and Elections.

Section 2. Budget Committee

The Budget Committee shall prepare and present an annual budget to the Executive Committee on or before the August meeting of the Executive Committee

Section 3. Membership Recruitment Committee

The Membership Recruitment Committee shall be responsible for the active recruitment of new members of the Association and shall formulate and execute programs and activities for this purpose.

Section 4. Summer Conference Committee

A. The Summer Conference Committee shall have complete charge of all arrangements for the annual Summer conference, within the range of policy established by the Executive Committee.

B. The Summer Conference Treasurer shall submit the financial accounts of the committee to the Auditor for certification by January 1st following the Summer Conference.

C. The audited accounts shall then be submitted to the Executive Committee for review and to the membership for approval.

D. The report of the Treasurer of the Summer Conference Committee shall be published annually in the NEWSLETTER.

E. The Summer Conference Committee shall render a report of its activities for the use of the Editor of the REPORT.

Section 4. Summer Conference Committee (cont.)

F. Prior to submitting the final report for review by the Executive Committee, the Treasurer of the Summer Conference Committee shall transmit to the Treasurer of the Association all funds of the Summer Conference Committee.

Section 5. Necrology Committee

The Necrology Committee shall prepare suitable notice or resolution upon the death of a member of the Association:

- a) for the archives of the Curator,
- b) for publication in the NEWSLETTER
- c) and for an announcement at a meeting of the Association.

Section 6. Honorary Membership Committee

A. The Honorary Membership Committee shall consider candidates for Honorary Membership among members of the Association who have performed distinguished services for the Association, and may recommend a slate of nominees to the Executive Committee prior to each Annual Meeting.

B. The Honorary Membership Committee shall place in nomination at the Annual Meeting the names of persons approved by the Executive Committee.

Section 7. Constitution and Bylaws Committee

A. All proposed changes in the Constitution and Bylaws shall be referred to the Committee on Constitution and Bylaws.

B. It shall be the responsibility of this committee, when so directed by the Executive Committee, to review and to recommend general revisions in the Constitution and Bylaws.

Section 8. Timm Award Selection Committee

A. The Timm Award Selection Committee shall select, annually or biennially as circumstances may permit, a person to receive the John A. Timm Award for the Furtherance of the Study of Chemistry,

B. and shall make all arrangements, in cooperation with the Summer Conference committee, for the presentation of the award and with the appropriate Division Chair for the possible Timm award lecture in their Division.

C. The award recipient shall be a person who has made exceptional contributions to the education of young people in chemistry.

D. Achievements worthy of recognition include (but are not limited to):

- a) effective motivation of students to continue their study of chemistry;
- b) development of new and effective instructional techniques;
- c) assistance of the work of chemistry teachers in general;
- d) promotion of public recognition of the importance of chemistry.

Section 8. Timm Award Selection Committee (cont.)

- E. Preference shall be given to members of the Association and to residents of New England.
- F. The award shall consist of a cash honorarium and a scroll to the recipient; if the recipient is associated with an educational institution, as will commonly be the case, a duplicate scroll shall be sent to the institution together with a letter expressing appreciation of its role in creating a productive environment.
- G. The recipient of the award shall be announced at an Annual Meeting of the Association and the award shall be made at the Summer Conference.
- H. The Timm award lecture may be given at the Summer Conference or at the traditional time of the next meeting of the recipient's Division or at the Division closest to the recipient's place of business at the discretion of the recipient.
- I. The Timm Award Selection Committee shall request the Executive Committee to provide, out of the income of the Timm Award Fund or otherwise, funds for the honorarium itself and to defray necessary costs including preparation of the scrolls, recipient's travel, etc.

Section 9. Industrial Associate Committee

- A. The Industrial Associate Committee shall recruit Industrial Associates.
- B. The Chair shall, with the approval of the President, arrange for publicity and oversee the selection of the recipients of the awards given by the Industrial Associates for the annual Summer Conference.
- C. Preference will be given to first time attendees and to those with special needs.

Section 10. Editorial Board of the NEACT JOURNAL

- A. The Editorial Board of the NEACT JOURNAL shall meet at least once a year::
 - a) to consider past editions of the JOURNAL,
 - b) to review submitted papers when needed,
 - c) and to recommend policies and practices to make this the finest possible JOURNAL in content and in appearance.
- B. The Editorial Board shall submit a report each year to the Executive Committee and to the Annual Meeting of the Association.

Section 11. (CEU) and (PDP) Committee

A. The Continuing Education Unit (CEU) and Professional Development Point (PDP) committee shall be represented at each meeting of the Association to provide the necessary forms for the applicants of Continuing Education Unit (CEU) and Professional Development Point (PDP) for attendance at our professional educational programs.

B. The committee shall collect an appropriate fee as established by the Executive Committee for costs of processing and mailing notifications to the recipient and the Connecticut and Massachusetts Departments of Education.

C. All fees collected shall be sent to the Treasurer of the Association.

D. All applications for CEU and PDP shall be sent to the Registrar for processing.

Section 12. SPECIAL COMMITTEES

The duties of special committees shall be determined by the Executive Committee.

ARTICLE IX REMUNERATION AND REIMBURSEMENT

Section 1. Salary or Remuneration

No officer or other member of the Association shall receive a salary or receive remuneration for services rendered.

Section 2. Operating expense Reimbursement

A. The Association shall reimburse all persons authorized by the Association or by the Executive Committee to make expenditures for postal, supplies, telephone, and photocopies expenses incurred in carrying out the official business of the Association,

B. when such expenditures are submitted properly itemized, on forms approved by the Auditor and provided by the Treasurer and are endorsed by the President of the Association.

Section 3. Association Bills

A. The Association shall honor bills incurred for the Association by authorized members

B. or shall reimburse those members for expenditures incurred for the Association

a) when such expenditures have been authorized previously by the Executive Committee

b) or by the President, acting for the Executive Committee.

C. The correctness of such bills shall be certified by the person incurring the same and by the President of the Association.

Section 4. Transportation and Lodging

- A. When a member of the Executive Committee, or any other Association member, has responsibilities in behalf of the Association that require attendance at either a regular meeting of the Association or a meeting of the Executive Committee,
- B. that person is entitled to reimbursement for the transportation and lodging costs incurred through such attendance.
- C. The Executive Committee shall set the rate of reimbursement.

Section 5. Summer Conference Committee

- A. The Co-chair in charge of arrangements of the Summer Conference Committee and the President of the Association, or persons whom they designate in writing to the Treasurer of the Association,
- B. shall be entitled to reimbursement for necessary traveling expenses in connection with preparations for the annual Summer Conference
- C. at the rate set by the Executive Committee under Article IX, Section 4.

ARTICLE X MEETING QUORUMS

- A. Quorums for the transaction of the Association's business at executive committee, business and annual meetings shall be established by the Executive Committee.
- B. The quorum for an executive committee meeting shall be 50% plus one of the currently filled positions.
- C. The quorum for a business meeting shall be 15 members present.
- D. The quorum for the Annual and Recessed Annual meeting shall be 25 members present.

ARTICLE XI DISSOLUTION OF NEACT

If the Northeastern Section and/or the Division of Chemical Education, Inc. of the American Chemical Society are non-existent at the time of dissolution, the Executive Committee shall designate other organizations which are exempt under Section 501 (c) (3) of the Internal Revenue Code of 1954 as amended or such successor provisions of the Code as may be in effect at the time of the Association's dissolution, to receive the funds specified in the Constitution Article XII Dissolution, Section 4 and Section 5 .

ARTICLE XII AMENDMENTS

- A. These Bylaws may be amended by an affirmative vote of two-thirds of the members of the Executive Committee, with the appropriate quorum present,
- B. at any scheduled meeting of the Executive Committee
- C. provided the proposed amendment shall have been presented in writing to each member of the Executive Committee at least ten days prior to the meeting.